

**OVERLOOK AT CHERRY CREEK HOMEOWNERS' ASSOCIATION
BOARD MEETING MINUTES
THURSDAY, NOVEMBER 16, 2023, FOLLOWING THE ANNUAL MEETING
VIA ZOOM**

- I. ESTABLISH A QUORUM-**Ivan Jacobs called the meeting to order at 6:59 pm. The following directors were present for quorum:

Ivan Jacobs, President
Jackie Davis, Vice President

Richard Forrest, Secretary/Treasurer

II. APPROVAL OF THE AGENDA; DISCLOSURE OF CONFLICTS OF INTEREST

Board Announcements-Nothing to report.

Approval of minutes – October 19, 2023- On a motion duly made and seconded, the minutes were unanimously approved as written.

Board members disclose any conflicts of interest regarding agenda items-No conflicts to disclose.

III. SPECIAL GUEST: NONE

IV. COMMITTEE REPORTS

Design Review Committee-Nothing to report.

Snow Removal Committee-Ivan reported that there were a couple of complaints with the first storm of the season, as some of the front doors to the driveways were missed at a few homes. Ivan reported that he addressed those issues with the vendor. He also is going to schedule a walk through with the vendor to determine the most appropriate locations to push snow to, where there is adequate sunlight.

Landscape Committee- Jackie reported that the fall leaf clean up was complete, however there were some areas that were missed, and CDI will be back out to clean up those areas.

Irrigation Committee- Jackie reported that the irrigation system has been winterized for the season and that the backflows need to be wrapped and the cages locked.

HOMEOWNER FORUM- There were 2 homeowners in attendance. Homeowners discussed tree trimming, fertilizer and weed control applications.

Homeowner Hearings—none scheduled.

Board members review correspondence from the community-The Board reviewed correspondence to and from homeowners.

- V. MANAGER'S REPORT-**The Board reviewed the report submitted by management.

VI. FINANCIAL STATEMENT

October 2023- On a motion duly made and seconded, the financials were approved, subject to final audit.

VII. UNFINISHED BUSINESS

Records review policy adoption-On a motion duly made and seconded the revised records review policy was unanimously adopted by the Board.

VIII. NEW BUSINESS

Schedule next Board meeting date-Thursday, January 18, 2024, at 6:30pm via Zoom.

ADJOURNMENT-The Board unanimously agreed to adjourn the meeting at 7:33 pm

EXECUTIVE SESSION (Discuss Delinquencies)

Respectfully submitted by Jennifer Wyman

Approved by an Officer