

Standard Delinquency Procedure

Association: Overlook at Cherry Creek

Action To Be Taken On Accounts Shown On Aging Report As:

One Month Delinquent:	Letter without Late Fees
One Month and Current Month Delinquent:	Letter with Late Fees
Two Months and Current Month Delinquent:	Intent to File Lien
Three Months and Current Month Delinquent:	File Lien
Four Months and Current Month Delinquent:	Attorney

Late Fee: \$10.00

Interest: 18%

Lien Fee: \$ 50.00

Attorney: *Winzenburg, Left, Purvis & Payne*

Board Approval for Attorney Turnover: Yes _____ No X

Other Comments: _____

