

**COLUMBINE TOWNHOUSES FIVE ASSOCIATION
BOARD MEETING MINUTES
WEDNESDAY, NOVEMBER 11, 2020 AT 6:30 P.M.
VIA VIRTUAL MEETING**

- I. **ESTABLISH A QUORUM** (Three of the Four directors needed) The meeting was called to order at 6:40pm. The following Board members were present for quorum.

Bob Oliver

Ann Buckley

Mike Torres

Stacey Shepherd

There were two homeowners in attendance. Molly Ryan with Metro Property Management was also present.

II. **APPROVAL OF THE AGENDA; DISCLOSURE OF CONFLICTS OF INTEREST**

Board Announcements – There were no announcements

Approval of minutes-September 16, 2020 – On a motion duly made and seconded, it was unanimously resolved to approve the minutes of September 16, 2020.

Board members disclose any conflicts of interest regarding agenda items – There were no conflicts of interest.

III. **SPECIAL GUEST: NONE SCHEDULED**

IV. **COMMITTEE REPORTS**

Social Committee – There were no reports

ARC Committee –

7190WPA – Windows. On a motion duly made and seconded, it was unanimously resolved to approve the request to replace the windows contingent upon the appearance being the same as the current windows.

HOMEOWNER FORUM- The Homeowner Forum included the following comments. Please ensure the ice melt barrels are filled; the Association confirmed that all components except for the opener are the responsibility of the HOA.

V. **HOMEOWNER CORRESPONDENCE** –

Homeowner Hearings – none scheduled

Board members review correspondence from the community – No correspondence for Board review.

VI. **MANAGER'S REPORT** – Management gave a verbal report of items completed since last meeting.

VII. **FINANCIAL STATEMENT**

September 2020 – The Board carefully reviewed the financials. On a motion duly made and seconded, it was unanimously resolved to approve the September financial report subject to final audit.

VIII. **UNFINISHED BUSINESS**

Roof trusses – The new owner will be contacted for access to this property to repair the roof trusses.

Status of Fence and patio repairs – The fence repairs are completed. The patio repairs will be scheduled in 2021.

Proposal for concrete – Management reports proposal from Sanchez Construction includes shaving the drain pans in front of garage at 7214 W Portland Avenue.

Other – There were no other items brought before the Board.

IX. NEW BUSINESS

Board member titles – The Board members will retain their titles. In lieu of no additional Board members, Director Shepherd will adopt the title of Secretary/Treasurer.

FHA renewal – On a motion duly made and seconded, it was unanimously resolved to approve FHA Renewal's proposal of \$765 to renew the FHA certification in April.

Snow removal – On a motion duly made and seconded, it was unanimously resolved to approve Proway Services for the 2020-2021 snow removal season. The accumulation trigger for the sidewalk is 2 inch depth and the accumulation for plowing the parking lot is 4 inch depth.

Schedule Next Board Meeting Date-The next meeting date is Wednesday January 13th 2021 at 6:30pm

Other – There were no other items brought before the Board.

X. ADJOURNMENT – On a motion duly made and seconded, it was unanimously resolved to adjourn at 8:00pm.

XI. EXECUTIVE SESSION (Discuss Delinquencies)

Respectfully Submitted by Molly Ryan:

Approved by an Officer