

**COLUMBINE TOWNHOUSES FIVE ASSOCIATION
BOARD MEETING MINUTES
WEDNESDAY, OCTOBER 9, 2019
DUTCH CREEK ELEMENTARY
7304 W. ROXBURY PL., LITTLETON, CO 80128**

- I. ESTABLISH A QUORUM** Meeting was called to order at 7:35 following the 2019 Annual Meeting. The following directors were present for quorum:

Bob Oliver
Mike Torres
Stacey Shepherd

Laura Riedel
Ann Buckley

II. APPROVAL OF THE AGENDA; DISCLOSURE OF CONFLICTS OF INTEREST

A. Board Announcements – The Board warmly welcomed Mike Torres as a new member of the Board.

B. Approval of minutes-September 11, 2019 – On a motion duly made and seconded, it was unanimously resolved to approve the minutes from September 11, 2019.

C. Board members disclose any conflicts of interest regarding agenda items – There were no conflicts of interest.

III. SPECIAL GUEST: NONE SCHEDULED

IV. COMMITTEE REPORTS

A. Social Committee – The fall social event did not have the expected participation. Next year may be cancelled.

B. ARC Committee – No requests.

HOMEOWNER FORUM- There were no homeowner present for the homeowner forum.

V. HOMEOWNER CORRESPONDENCE –

A. Homeowner Hearings – none scheduled

B. Board members review correspondence from the community – There was no correspondence for board review.

VI. MANAGER'S REPORT – The board reviewed the management report. There were no unanswered questions.

VII. FINANCIAL STATEMENT

September 2019 – On a motion duly made and seconded, it was unanimously resolved to approve the minutes from September 2019.

VIII. UNFINISHED BUSINESS

A. Board Member titles/terms. The board adopted the following titles.

Bob Oliver, President
Mike Torrez, Vice President
Stacey Shepherd, Treasurer

Laura Riedel, Secretary
Ann Buckley, Member at Large

B. Other – There were no other items brought before the Board

IX. NEW BUSINESS

A Insurance Renewal Proposals – The Board was asked to watch their emails for the insurance proposals to review in advance of the renewal on November 1, 2019.

B. Schedule Next Board Meeting Date-Wednesday, November 13, 2019 at 6:30pm

C. Other –

Board Member Orientation – The Board will meet for an orientation in the management office on January 16, 2020 at 1:00pm.

There were no other items brought before the Board.

X. ADJOURNMENT – On a motion duly made and seconded, it was unanimously resolved to adjourn at 8:10pm

XI. EXECUTIVE SESSION (Discuss Delinquencies)

Respectfully Submitted:

Approved by an Officer