

Cinnamon Village Homeowners Association  
Board Meeting Minutes  
Tuesday, October 15, 2019 @ 7:00 PM  
Grace Church  
19001 E Jefferson Dr. Aurora CO 80013

Meeting was called to order at 7:02 PM by Camille Kemp

**Board members in attendance:**

Camille Kemp – President  
Jacqueline Sipe - Secretary/Treasurer  
Olivia Jackson – Member at Large

**In attendance:** Metro Property Management, Dan Anderson HOA Community Manager

**I. Approval of the Agenda; Disclosure of Conflict of Interest**

- A. The agenda for this meeting was reviewed. Camille made a motion to approve Olivia 2<sup>nd</sup>.
- B. No conflicts of interest relative to agenda at this time

**II. Special Guests:** None

**III. Minutes** – September 2019 minutes approved by Jacqueline, Camille 2<sup>nd</sup>

**IV. Financials** – September 2019 approved by Camille, Jacqueline 2<sup>nd</sup>

**V. Homeowner Forum** – The items below were noted by Metro Property Management representative.

1. Noise around neighborhood
2. #3761 - white truck parking in reserved spot (new)

**VI. ARC Requests** – None

**VII. Items to be Ratified** – 2019-2020 Snow Removal Proposal Strong Hold Construction.  
Approved by all members

**VIII. Manager's Report** – (See report)

**IX. Old Business-**

- A. Number of Members Allowed on the Board of Directors per Governing Documents.  
Wording includes “shall” so only 3 members can sit on the board unless at a time, 67% vote needed to change declaration.

**X. New Business-**

- A. Reported kid loitering by mailboxes and stairway near #3728
- B. Tree removal for back yard #3742 on 11/7/19
- C. Proposal Strong Hold fall gutter and downspout cleaning. Camille made a motion to approve, Jacqueline 2<sup>nd</sup>

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- D. Proposals concrete removal and replacement projects. Scope 1 approved, Camille made a motion, Olivia 2<sup>nd</sup>
- E. Knott Labs. Engineer proposal two wooden sidewalks removal and replacement projects
- F. Proposal concrete shaving. Project for next year
- G. Proposal Alpine Waste, March start date, three-year contract. Camille made a motion to approve, Olivia 2<sup>nd</sup>
- H. Next Board Meeting – **November 19, 2019 7:00 PM**

**XI. Adjournment** – 7:36 PM

**XII. MOVE TO EXECUTIVE SESSION** –