

**THE OAKS OWNERS ASSOCIATION  
BOARD MEETING MINUTES  
MONDAY, OCTOBER 29, 2018 AT 6:30 P.M.  
PHILIP MILLER LIBRARY, BANK ROOM EAST  
100 S. Wilcox Street Castle Rock, CO 80104**

The meeting was called to order at 6:32 p.m.

**ESTABLISH A QUORUM (Two of the Three directors needed)**

Darcy Macknight, President  
Will Skelton, Vice President

Lisa DeCesare, Secretary/Treasurer

**I. APPROVAL OF THE AGENDA; DISCLOSURE OF CONFLICTS OF INTEREST**

**Board approves the agenda or makes motions to recommend modifications-**On a motion duly made and seconded, it was unanimously resolved to approve the agenda.

**Board members disclose any conflicts of interest regarding agenda items-**There were no conflicts to disclose.

**Board member announcements-**There were no announcements.

**II. HOMEOWNER CORRESPONDENCE –**

**Homeowner Hearings-**None scheduled

**Board members review correspondence from the community-**The Board reviewed correspondence from the community. One homeowner expressed concerns with a retaining wall that belongs to the neighboring home. Another homeowner expressed concerns with the court petition process for the commercial vehicle amendment.

**III. MINUTES – July 23, 2018-**On a motion duly made and seconded, it was unanimously resolved to approve the minutes from the July 23, 2018 meeting.

**IV. FINANCIALS STATEMENTS – July-September 2018-**On a motion duly made and seconded, it was unanimously resolved to approve the July-September 2018 financials, subject to final audit.

**V. UNFINISHED BUSINESS**

**Manager's Report-**Unavailable, Board will review via email.

**Retaining Wall Assessment-engineering report-**The Board reported that the engineering report concluded that there has been no movement in the wall. However, they would like to explore the option of some additional monitoring of the wall through winter/spring to determine if there is any movement during the freeze/thaw period. Management will consult with the engineer and get the requested information to the Board via email.

**Update on Commercial Vehicle amendment-**The Board reported that the hearing for the court petition for the commercial vehicle amendment is scheduled for November 30, 2018 at 2:00 p.m. Any owners who wish to file an objection to the petition must file the objection through the court and pay the \$224.00 filing fee. The Board explained to the owners in attendance how the court petition process has been followed, per the instructions of the attorney.

**VI. HOMEOWNER FORUM** – There were five homeowners in attendance. Topics included: the commercial vehicle amendment and the court petition process, trash collection, children playing on the retaining walls, the paint color of the new build, and the Metro Property Management website.

**VII. NEW BUSINESS**

**2019 Waste Management agreement**-The Board reviewed the proposal from Waste Management. They would like to see if Management can solicit one more proposal before a final decision is made.

**2018 Holiday lighting proposal**-On a motion duly made and seconded, it was unanimously resolved to approve the proposal from Shad Wilson in the amount of \$1,050 for the 2018 holiday lighting.

**2019 budget**-The Board would like to wait and see what the trash and retaining wall pricing will be before adopting the 2019 budget, in which they will do via email after the budget is adjusted to reflect these changes.

**Next Meeting Date and Location**-Management will reserve the meeting space for the 2019 meetings on November 7.

**VIII. REPORTS**

**ARC Committee**-Nothing to report.

**Social Committee**-Anna Macknight discussed the 2019 budget figures, the possibility of an upcoming Holiday party and the proposed 2019 community events.

**IX. ADJOURNMENT**-On a motion duly made and seconded, it was unanimously resolved to adjourn the meeting at 8:14 p.m.

**X. EXECUTIVE SESSION (Discuss delinquencies)**

Respectfully submitted by Jennifer Wyman