



Start Date: _____

AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)

ASSOCIATION: The Oaks Owners Association, Inc. c/o Metro Property Management Inc.

I (we) hereby authorize The Oaks Owners Association, Inc., hereinafter called ASSOCIATION, to initiate debit entries to my (our) Checking Account/ Savings Account (select one) indicated below at the financial institution named below, hereinafter called BANK, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law. Monthly amount deducted will be that which is the current amount approved by the Board of Directors.

NOTE: All written debit authorizations must provide that the receiver may revoke the authorization only by notifying the originator.

Bank Name: _____

Bank City: _____

State: _____ Zip Code _____

Bank Routing Number _____

Bank Account Number _____

This authorization is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

Name (s) _____

Address _____

Association ID # _____

Date: _____ Signature _____

VOIDED CHECK FROM ACCOUNT MUST BE ATTACHED HERE



THE OAKS

FILE INFORMATION SHEET

Name(s) _____

Address _____ **Castle Rock, CO 80104**

Offsite Address (if applicable) _____

Home # _____ Work # _____

Cell# _____ Email _____

Pets N _____ Y _____

Description _____

Emergency Contact & Phone _____

Relationship _____

Thank you for your assistance with this information. Our hope is to better serve you as an owner at the Oaks Owners Association.

Please fill out and return to:

Metro Property Management Inc.
10800 E Bethany Drive, Suite 350
Aurora, CO 80014

303-309-6220
303-309-6222 [fax]

manager@metropropertymgt.com