

**Parkview Heights Homeowner's Association**  
**2017 Annual Meeting Minutes**

Thursday, November 16, 2017

**Call to Order/ Proof of Notice**

The meeting was called to order at 7:02 PM by Pat Altebaumer, filling in for President Yolanda Levesque who was filling in for Secretary Clay Conner who was absent. Also in attendance was Darcy Bastedo, Member at Large and Property Manager Dan Anderson. Two homeowners were present and 3 were represented by proxy. Proof of notice for the meeting was established.

**Quorum**

We were unable to establish a quorum of 20 % of membership due to poor turnout and very poor proxy participation.

**Introductions**

The Board Members and Property Manager all introduced themselves to the homeowners present.

**Approval of Minutes**

The 2016 HOA Annual Meeting Minutes could not be approved due to the fact that a quorum was not established.

**President's HOA 2017-2018 Report**

President Yolanda Levesque reported that the HOA is in very good shape at this time with most homeowners being up to date on dues and compliant with covenants. The transition to Metro Property Management has been very positive and our new Property Manager has worked hard to accomplish a lot for our HOA. The Board and Property Manager are working steadily to resolve problems in as timely a manner as possible. The finances for Parkview Heights are in good shape with money being steadily contributed to reserves toward the goal of replacing the perimeter fence in 4 or 5 years. Volunteer Val Farnham has been helping with the newsletter and we are looking forward to improving and growing in that area in the future months.

**Ratification of Budget**

The new budget was reviewed. Dan reported no complaints from homeowners regarding 10% increase in dues for next year. The budget was ratified.

**Election**

Due to lack of quorum we were unable to conduct a traditional election. All current Board members agree to serve another term. One new Board member, Ashley Langmacher was appointed.

**New Business/Open Discussion**

There were no issues raised.

**Adjournment**

The meeting was adjourned at 7:25 PM.

Respectfully Submitted,

Yolanda Levesque