

**HAMPDEN HILLS AT AURORA HOMEOWNERS ASSOCIATION
BOARD MEETING MINUTES
TUESDAY, July 17, 2018 AT 7:00 P.M.
MISSION VIEJO LIBRARY - COMMUNITY ROOM
15324 E. HAMPDEN CIRCLE, AURORA CO 80013**

I. ESTABLISH A QUORUM Meeting was called to order by Cliff Colson at 7:00 P.M.

The following directors were present:

Cliff Colson, President

Melissa House, Secretary

Tony Giancaterino, Vice President

Rebekah Howison, Member at Large

Juli Moreland, Treasurer

Also in attendance was Jen Wyman with Metro Property Management

II. BOARD BUSINESS

A. Board Announcements - None

B. Approval of Minutes - June 19, 2018 On a motion duly made and seconded, it was unanimously resolved to approve the minutes from June 19, 2018.

C. Board members disclose any conflicts of interest regarding agenda items - None

III. SPECIAL GUEST - Anthony - Supreme Commercial Care Attended meeting to provide an update of the work they're doing on the property. Expressed concern with the continued work on irrigation and are finding additional issues with the system due to the higher temperatures we've had this summer. Fertilization and pruning will take place this upcoming week. The Board also reviewed the pending landscape proposal and provided a list of approved items (see notes in Section VIII. C.)

Randy - Brownstone Services Attended meeting to provide an update on his security patrols for the community.

IV. HOMEOWNER FORUM - The Homeowner comments during the forum included the following: **None**

V. HOMEOWNER CORRESPONDENCE

A. Homeowner Hearings - None

B. Board members review correspondence from the community - Homeowner @ 3811C

Received a violation fine of \$50.00 for the home having the front screen door wired open of which has been corrected and is requesting that the fine be waived. The Board reviewed and agreed to waive the fine, On a motion duly made and seconded, it was unanimously approved.

Homeowner @ 3861B Sent management an email advising of having landscaping problems, the properties landscape company whacked the flowers they've planted near and around their home and has noted this has happened on several occasions. The homeowners are requesting the flowers be replaced with what they had existing and new seeds be planted. Management advised Russ with Supreme Commercial Care is aware of the situation and is working with the homeowners. In addition Anthony with Supreme also made note to follow up. **Homeowner @ 3800D** Received two separate violation fines and is requesting to have them waived. The first fine of \$50.00 for the broken fence of which has been corrected and the second fine of \$150.00 for missing/torn screens which advised will be corrected soon. The Board reviewed and agreed

to waive the \$50.00 for the fence as this has been corrected. On a motion duly made and seconded, it was unanimously approved. The Board reviewed the request to waive \$150.00 and decided to give the homeowner 30 days to comply and the fine will be waived. If not in compliance the fine remains as well as additional fines may be assessed.

- VI. **Manager's Report** - Reviewed, On a motion duly made and seconded, it was unanimously approved.
- VII. **FINANCIALS STATEMENTS** - All financial reports were reviewed. On a motion duly made and seconded, it was unanimously approved.
Status of Audit - Management continues to work with Griffin Group
- VIII. **UNFINISHED BUSINESS**
A. City of Aurora Water - Pending as management continues to work with the City of Aurora for the backflow certifications.
B. Retaining Wall Proposal - Board questioned if there would be a price change if we had the work phased out over time rather than at once. Board reviewed the quote changes Casey Lemieux provided and agreed to have the work completed all at once. On a motion duly made and seconded, it was unanimously approved.
C. Landscape Proposals - During the June meeting the board was provided a list of quoted work that is needed throughout the community of which the board reviewed and approved the following items based on prioritization of need and budget. **1. Tree Removal** approved will include 3 Aspens at 3833D for \$850.00, 6 Aspens at 3840D for \$980.00 and 1 Aspen at 3770A for \$650.00. **2. Trim limbs off roof** at 3834 B & C \$330.00. **3. Removal of dead Lilac bush including stump** at 3860A for \$145.00.
- IX. **NEW BUSINESS**
A. Other - None
- X. **REPORTS** -
A. ARC Committee - None
- XI. **ADJOURNMENT** - On a motion duly made and seconded, it was unanimously resolved to adjourn at 8:39 P.M.
Next Board Meeting Date - Tuesday, August 21, 2018 at 7:00 p.m.
- XII. **EXECUTIVE SESSION** - Discuss Delinquencies

Respectfully Submitted by Melissa House