

**HAMPDEN HILLS AT AURORA HOMEOWNERS ASSOCIATION
BOARD MEETING MINUTES
TUESDAY, April 17, 2018 AT 7:00 P.M.
MISSION VIEJO LIBRARY - COMMUNITY ROOM
15324 E. HAMPDEN CIRCLE, AURORA CO 80013**

- I. **ESTABLISH A QUORUM** Meeting was called to order by President Colson at 7:00 P.M. The following directors were present:
Cliff Colson Juli Moreland
Tony Giancaterino Melissa House
- Also in attendance was Jen Wyman with Metro Property Management
- II. **BOARD BUSINESS**
- A. **Board Announcements** - Board Member Rebekah Howison was unable to attend.
- B. **Approval of Minutes -March 20, 2018** On a motion duly made and seconded, it was unanimously resolved to approve the minutes from March 20, 2018.
- C. **Board members disclose any conflicts of interest regarding agenda items - None**
- III. **SPECIAL GUEST - Russ Thomas with Supreme Commercial Care** - Attended meeting and provided an update on the landscaping. Russ reviewed that they will do a walkthrough in May to assess the condition of the trees and bushes and determine what needs to be removed as well as looking into re-planting possibilities. Pine tree situation discussed as it is becoming more aware that majority of the pine trees are dying, the board requested that Russ evaluate and assess the status of our pine trees and provide a report.
- IV. **HOMEOWNER FORUM** - The Homeowner comments during the forum included the following: **Homeowner @3861B** attended meeting with a request to see if she could plant a peach tree in her yard and to request to be able to have a display out in front of the home that contains resources for the community for those in need. Homeowner was advised to fill out a Design Review Request form and provided her with the information on where to locate the forms, once received it will be presented to the Board for review.
- V. **HOMEOWNER CORRESPONDENCE**
- A. **Homeowner Hearings - None**
- B. **Board members review correspondence from the community - Homeowner @3752A**
Received a 2nd violation and a fine of \$100.00 for not having the broken/missing screens repaired and is requesting that we waive the fine of \$100.00 due to contractor issues. After review the board decided that the fine of \$100.00 will be waived if the screens have been repaired at the time their account is paid in full on the date they provided to management.
- VI. **Manager's Report** - On a motion duly made and seconded, it was unanimously approved.
- VII. **FINANCIALS STATEMENTS** - All financial reports were reviewed. On a motion duly made and seconded, it was unanimously approved.
- Status of Audit** - Management continues to work with Griffin Group. Board has requested to get an update on the status of the audit due to the length of time this has been taking.

VIII. ONGOING BUSINESS

A. City of Aurora Water - Pending as management continues to work with the City of Aurora for the backflow certifications. Board requested that this be researched further and requested for a summary to be reviewed.

B. Logo Design - Board agreed to allow for 2 hours of work for a logo to be created going off of several ideas suggested with rolling hills, pine tree as well as the property name.

C. New Board Member Orientation - Board concluded this cannot take place due to conflicts in schedules.

D. Next Board Meeting Date - Tuesday, May 15, 2018

IX. NEW BUSINESS

A. Security Report - Board reviewed Randy Brown's security report and discussed.

B. Parking Lot Painting - To be reviewed during the community walkthrough.

C. Other - Plan Community Walkthrough with Management - May 11, 2018 9:00 a.m.

X. REPORTS -

A. ARC Committee -3780B Request for A/C Installation and Front Porch Ratify - Submitted a design request last month requesting for a new front porch of which was pended until board could review the dimensions and later agreed via email. On a motion duly made and seconded, it was unanimously approved.

XI. ADJOURNMENT - On a motion duly made and seconded, it was unanimously resolved to adjourn at 8:45 P.M.

XII. EXECUTIVE SESSION - Discuss Delinquencies

Respectfully Submitted by Melissa House

Approved by an Officer