

Cinnamon Village II Homeowners Association
Board Meeting Minutes
Tuesday, February 21, 2017
Horizon Middle School
3980 S. Reservoir Rd, Room 170
Aurora, CO. 80013

- I. **ESTABLISH A QUORUM** Meeting was called to order by President Colson at 7:07pm. The following directors were present:

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|---------------|-------------------|------------------|
| Cliff Colson | Melissa House | Michael Ranisate |
| Lottie Steere | Tony Giancaterino | |

Also in attendance was Molly Ryan with Metro Property Management and Randy Brown with Brownstone Security

- II. **APPROVAL OF THE AGENDA; DISCLOSURE OF CONFLICTS OF INTEREST**
Board Announcements - There were no announcements

Board approves the agenda - On a motion duly made and seconded, it was unanimously resolved to approve the agenda.

Board members disclose any conflicts of interest - There were no conflicts of interest among members of the board.

- III. **SPECIAL GUEST** -

Kevin Allen with RBC Wealth Management attended to discuss the investing strategies for the Association's long term reserve funding. Kevin suggested after the Association determines the money required for the 2017 concrete replacement that he'd provide an investing proposal to the Board. The Board agreed and thanked Kevin for his time, there were no unanswered questions.

Darrin with Illumi Lighting LLC attended to review what they've assessed on the property, discussed problem areas and the work being done. Also suggested that when the property is ready to start the concrete replacement that they can provide a service of Private Locate to find all underground utility and piping. The Board agreed and thanked Darrin for his time, there were no unanswered questions.

Randy Brown with Brownstone Security attended, we reviewed his report during

executive session.

- IV. HOMEOWNER FORUM** - The Homeowner comments during the forum included the following: **Homeowner @ 3850B** Requesting for a reimbursement of the cost of towing and the Uber ride to the tow yard that occurred on 2/8/17. Since owning the home from April 2016 they've received no correspondence from the HOA due to the bill of sale not being provided to Metro Property Management. Homeowner Also suggested that the name of our security company, towing company and the Facebook group detail be added to our website. **Homeowner @ 3762 B** commented on being impressed with the landscaping and lighting. **Homeowner @ 3780 D** had concerns with the Hang Tag policy for their motorcycle, where to store the hang tag without it being taken. Is continually finding leftover water bottles on her property and wanted to inquire about a garage.
- V. HOMEOWNER CORRESPONDENCE -**
Homeowner Hearings - None
Board members review correspondence from the community -
3840C - Submitted a request for the following: Requesting changes for the common areas and providing ADA access. At time of meeting the homeowners hadn't submitted the design request to the Board, request tabled until design request is received.
- VI. MINUTES - February 21, 2017** - On a motion duly made and seconded, it was Unanimously to approve the minutes from February 21, 2017.
- VII. FINANCIALS STATEMENTS** - All financial reports were reviewed. On a motion duly made and seconded, it was unanimously approved.
- VIII. UNFINISHED BUSINESS**
A. Manager's Report - The board received and reviewed. On a motion duly made and seconded, it was unanimously resolved to approve the Manager's report.
B. Audit Proposals - No proposals provided at today's meeting
- IX. NEW BUSINESS**
A. Insurance Renewal - The Board approved the renewal of our insurance policy through email on 2/16/17, this was ratified during the meeting.
B. Towing Contract - The Board was presented with two proposals, the Board

chose Tri-County Auto Recovery to start on 3/1/17. On a motion duly made and seconded, it was unanimously approved.

C. Resolution to increase garage rental to \$75.00 per month - Reviewed and on a motion duly made and seconded, it was unanimously approved.

D. Discussion over Parking Hang Tags - There were 8 cars towed, 2 homeowners reached out.

E. Landscape Walkthrough Schedule - Reviewed that a letter will be sent out in April to all homeowners with gardens giving them the option to care for their garden or agree to have it recovered by the HOA and replaced by something that the Board approves of, homeowners will be given 30 days to respond.

F. Schedule next Board meeting Date - Tuesday March 21, 2017 at 7:00pm
Location TBD

X. REPORTS -

A. ARC Committee - 3814A - Submitted a request to allow them to have two Hawthorne trees from the front of their home to be removed and replaced. Board approved subject to the resident using the HOA's vendor, Supreme Commercial.

XI. ADJOURNMENT - On a motion duly made and seconded, it was unanimously resolved to adjourn at 8:13pm

XII. EXECUTIVE SESSION - Discuss Delinquencies

Respectfully Submitted by Melissa House