

Cinnamon Village II Homeowners Association
Board Meeting Minutes
Tuesday, January 17, 2016
Metro Property Management Office
10800 E. Bethany Dr. Suite 235
Aurora, CO. 80013

- I. **ESTABLISH A QUORUM** Meeting was called to order by President Colson at 7:12pm. The following directors were present:

Cliff Colson	Melissa House
Lottie Steere	Michael Ranistate

Board Member Tony Giancaterino did not attend.

Also in attendance was Molly Ryan with Metro Property Management and Randy Brown from Brownstone Security.

- II. **APPROVAL OF THE AGENDA; DISCLOSURE OF CONFLICTS OF INTEREST**
Board Announcements - There were no announcements

Board approves the agenda - On a motion duly made and seconded, it was unanimously resolved to approve the agenda.

Board members disclose any conflicts of interest - There were no conflicts of interest among members of the board.

- III. **SPECIAL GUEST** -

Randy Brown with Brownstone Security attended to review what was expected with the new hang tag policy. Effective 2/1/17 the new parking policy will require All vehicles to display their hang tags overnight. Parking enforcements will be the following, 1st offense will be a violation notice, 2nd offense with same vehicle will be towed without notice. All cars in violation will be documented and sent to Management. Randy will increase patrols for the first few months during the transition.

- IV. **HOMEOWNER FORUM** - The Homeowner comments during the forum included the following: **Homeowner @ 3755C** - Advised the tenants at 3755C continue to park multiple cars on the property as well as in the fire lane in front of the home. We also reviewed needing to document any time police activity is in the community by advising Metro Property Management with as much details as

possible. Information on who are PAR Officer will be obtained and provided.

V. HOMEOWNER CORRESPONDENCE -

Homeowner Hearings - None

Board members review correspondence from the community -

3755B - Submitted a request for the following: Is trying to obtain homeowner insurance on the exterior of the home but is being denied due to the sidewalk in front of home being considered a hazard due to it being cracked, they're requesting the sidewalk be fixed so they can get the coverage they need with their insurance company. The Board unanimously agreed that this will be inspected during the designated time for when we start the sidewalk repair project, at that time it will be determined what repairs are needed in the community.

3804D - Submitted a request for the following: Garage contract was presented.

VI. MINUTES - November 15, 2016 - On a motion duly made and seconded, it was Unanimously to approve the minutes from November 15, 2016.

VII. FINANCIALS STATEMENTS - All financial reports were reviewed. On a motion duly made and seconded, it was unanimously approved. Michael brought to the table of the discussion of looking into a money market account, this was tabled for further review. It was requested to have Gene West with RBC Wealth Management be invited to our next meeting to review options.

Resolution for Judicial Foreclosure - The Board reviewed the proposal from Springman, Braden, Wilson & Pontius P.C. and decided to table the decision while we await getting details on getting a formal quote of our balance to date on all accounts.

On a motion duly made and seconded, it was unanimously resolved to have any account that has reached a balance owed of \$3,000.00 be sent directly to the attorney.

VIII. UNFINISHED BUSINESS

A. Manager's Report - Verbal report provided

B. Additional Recycling - Reviewed Alpine's proposal and the board decided to hold off getting the additional recycling due to our trash fees going up due to dumping issue. Suggest a letter be sent out to homeowners making them aware of the dumping issue, will table this for another 3 months.

IX. NEW BUSINESS

A. Parking Spots Lot H - There are 2 parking spots listed as H56, one will be named H56 Island and this belongs to 3861B while the other belongs to 3853A.

B. Towing Contract - A contract from MAXX was presented but declined. Randy Brown will provide Molly with some names of more companies.

C. Management Contract - Reviewed and on a motion duly made and seconded, it was unanimously approved.

D. Lighting Contract - Reviewed contract with Illumni Lighting LLC and on a motion duly made and seconded it was unanimously approved. Request that they attend our next meeting.

E. Audit Proposals - Tabled until next meeting

F. Schedule next Board meeting Date - Tuesday February 21, 2017 at 7:00pm Horizon Middle School.

X. REPORTS -

A. ARC Committee - No Reports

XI. ADJOURNMENT - On a motion duly made and seconded, it was unanimously resolved to adjourn at 8:46pm

XII. EXECUTIVE SESSION - Discuss Delinquencies

Respectfully Submitted by Melissa House