

Cinnamon Village II Homeowners Association
Board Meeting Minutes
Tuesday, October 18, 2016
Horizon Middle School
3980 S Reservoir Rd, Room 170
Aurora CO 80013

- I. **ESTABLISH A QUORUM** Meeting was called to order by Vice President Lottie Steere at 7:18pm. The following directors were present:
Lottie Steere Tony Giancaterino
Melissa House

Also in attendance was Molly Ryan with Metro Property Management
Missing board members were Cliff Colson and Jim Williamson

- II. **APPROVAL OF THE AGENDA; DISCLOSURE OF CONFLICTS OF INTEREST**
Board Announcements - There were no announcements

Board approves the agenda - On a motion made and seconded, it was unanimously resolved to approve the agenda.

Board members disclose any conflicts of interest - There were no conflicts of interest among members of the board.

- III. **SPECIAL GUEST** -

Russ Thomas with Supreme Commercial reviewed their current projects, removal of all old reserved signs both from the ground and on homes/fences, leaf cleanup, preparing to winterize sprinklers and we discussed this upcoming snow season and addressed the problem areas we experienced last season.

Randy Brown with Brownstone Services reviewed his report, they've added additional patrol in Lot H during the afternoons while the elementary lets out as parents are using the lot to pick up their children. Advised that the City of Aurora has been seeing an increase in car break ins. Randy advised to keep areas well lit and he'll continue to record any lights that need to be replaced.

- IV. **HOMEOWNER FORUM** - The Homeowner comments during the forum included the following: **Homeowner @ 3762B** has a window replacement request, report lights out and noise disturbances near their home.

- V. **HOMEOWNER CORRESPONDENCE -**
Homeowner Hearings - None
Board members review correspondence from the community - NONE
- VI. **MINUTES - October 18, 2016** - On a motion duly made and seconded, it was unanimously to approve the minutes from October 18,2016.
- VII. **FINANCIALS STATEMENTS -**
2017 Budget Proposal - The Board carefully reviewed and modified a couple line items. On a motion duly made and seconded, it was unanimously resolved to approve the 2017 budget with an increase of 5%.
July - Sept 2016, Approval of Payables and Resolution for Judicial Foreclosure - Were all tabled for further review.
- VIII. **UNFINISHED BUSINESS**
A. **Manager's Report** - No report provided
B. **Backflow Certification** - In Process
C. **Additional Recycling** - Waiting for bids from Alpine on the options we discussed during the walk through last month.
- IX. **NEW BUSINESS**
A. **2016 Gutter Cleaning Proposals** - Received two bids however one company didn't have the correct unit number for the property, issue tabled.
B. **Brownstone Security Report** - No report
C. **Fall Newsletter** - Requested to advertise the garage rentals, will add to Facebook page once available
D. **Schedule next Board meeting date** - Tuesday November 15, 2016 at 7:00pm.
- X. **REPORTS -**
A. **ARC Committee - Homeowner @ 3762B** - Window Replacement, the Board reviewed and on a motion duly made and seconded, it was unanimously approved.

B. Social Committee - We currently have no Social Committee

XI. ADJOURNMENT - On a motion duly made and seconded, it was unanimously resolved to adjourn at 8:50pm

XII. EXECUTIVE SESSION - Discuss Delinquencies

Respectfully Submitted by Melissa House