

Cinnamon Village II Homeowners Association
Board Meeting Minutes
Tuesday, September 20, 2016
Horizon Middle School
3980 S Reservoir Rd, Room 170
Aurora CO 80013

- I. **ESTABLISH A QUORUM** Meeting was called to order by Director Colson at 7:00pm. The following directors were present:
Cliff Colson Melissa House
Lottie Steere

Also in attendance was Molly Ryan with Metro Property Management
Missing board members were Jim Williamson and Tony Giancaterino

- II. **APPROVAL OF THE AGENDA; DISCLOSURE OF CONFLICTS OF INTEREST**
Board Announcements - There were no announcements

Board approves the agenda - On a motion made and seconded, it was unanimously resolved to approve the agenda.

Board members disclose any conflicts of interest - There were no conflicts of interest among members of the board.

- III. **SPECIAL GUEST - NONE**

- IV. **HOMEOWNER FORUM** - The Homeowner comments during the forum included the following: **Homeowner @ 3851C** wanted to verify which reserved parking space was associated with their home, has concerns with kids playing in parking lot H, continued trash dumping and noise disturbances.

- V. **HOMEOWNER CORRESPONDENCE -**

Homeowner Hearings - None

Board members review correspondence from the community -

3811D - Surrendered their garage back to community.

3814A - Has concerns with the drainage/grading of the exterior of the home that is causing hazardous conditions on the sidewalk to the home.

*During meeting we were informed management has done a walk through with Russ from Supreme and completed the repairs needed. More railroad ties

were added and the downspout was redirected.

3861C - Is requesting to have the late fees removed due to not being aware of change in management.

*This request was approved prior during our August meeting

3752A - Had sent in an email requesting to get the balance of what was owed and was taken care of.

3850B - Is requesting to have a payment plan be put into place on the balance owed. The board unanimously agreed to the payment plan on the conditions that if there is any missed payments that the entire balance be paid immediately.

VI. MINUTES -September 20, 2016 - On a motion duly made and seconded, it was unanimously to approve the minutes from September 20,2016.

VII. FINANCIALS STATEMENTS - All financial reports were reviewed. On a motion Duly made and seconded, it was unanimously accepted as presented.

VIII. UNFINISHED BUSINESS

A. Manager's Report - The board received and reviewed. On a motion duly made and seconded, it was unanimously resolved to approve the Manager's report.

B. Backflow Certification - In Process

IX. NEW BUSINESS

A. Asphalt Project - In final stages and will be back to finalize spots

B. Brownstone Security Report - No report sent. Reviewed towing process during asphalt project, look into new towing company.

C. Hang Tag Proposal with My Parking Permit - The board reviewed and unanimously approved.

D. Snow Removal Proposal with Supreme Commercial - The board reviewed and unanimously approved.

E. Additional Recycling - Board reviewed and discussed possible areas another container and requested a meeting be set up with Alpine to walk the property with us and review our options.

F. Schedule next Board meeting date - Tuesday October 18, 2016 at 7:00pm.

X. REPORTS -

A. ARC Committee - NONE

B. Social Committee - We currently have no Social Committee

XI. ADJOURNMENT - On a motion duly made and seconded, it was unanimously resolved to adjourn at 8:25pm

XII. EXECUTIVE SESSION - Discuss Delinquencies

Respectfully Submitted by Melissa House