

Cinnamon Village I Homeowners Association
 Board Meeting Minutes
 Tuesday, September 18, 2018 @ 7:00 PM
 Grace Church
 19001 E Jefferson Dr. Aurora CO 80013

Meeting was called to order at 7:05 PM by Camille Kemp.

Board members in attendance:

Camille Kemp – President

Katt Kemp- Vice President

Jacqueline Sipe- Secretary/Treasurer-

Olivia Jackson – Member-at-Large

Absent: Tamara O'Brian-Member-at-Large

In attendance: Metro Property Management, Dan Anderson HOA Community Manager

- I. The Agenda for this meeting was reviewed. Any additions to the agenda? No conflicts of interest were reported and changes were incorporated. Camille made a motion to approve the agenda and Olivia 2nd the motion.
- II. Special Guests: None
- III. Minutes from August 21, 2018 – Camille made a motion to approve the minutes from September and Katt 2nd the motion.
- IV. Financials – September, 2018 – Dan Anderson provided detailed information on handout that included a list of the financials.

Camille made a motion to approve the financials and Olivia 2nd the motion pending audit.
- V. Homeowner Forum – The items below were noted by Metro Property Management representative.
 1. Reserved stencils. Plan to get appropriate
 2. Lower blades on mowers, grass not short enough
 3. Send request form to four home owners for window colors
 4. Metal edging, needs pulled up on several homes
 5. Help with cleaning up crab apples
 6. Look into signing up association with the city to apply for beatification grant
- VI. ARC Requests – None.
- VII. Covenant Enforcement Committee – None.

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- VIII. Architectural Committee Report – None
- IX. Vendor Report - None
- X. Items to be ratified – Updated sink hole scope of work, Camille made a motion to approve this item to be ratified, Katt 2nd the motion.
- XI. Manager’s Report – Chimney caps are being finished, one home sold. Changed trash pickup dates to avoid overflow.
- XII. Unfinished Business
 - 1. Appointment of one board member- Jacqueline voted in as secretary/treasurer
 - 2. Board member titles- Katt Kemp volunteered for Vice President. Camille made motion, Olivia 2nd
- XIII. New Business
 - 1. Schedule 2019 Annual Budget Work Session- October 17, 2018
 - 2. Next meeting October 16, 2018
- XIV. Adjournment – Camille moved to adjourn the meeting and was 2nd by Katt. Meeting was adorned at 8:10 PM.